

MINUTES - Devonshire West Big Local Board

Wednesday 21st November 2018, 19:00 – 21:00 at Seaside Community Hub, Eastbourne

Attendees: Sue Morris (SM); Adrian Ley (AL); Jane Dubery (JD); Graham Button (GB); Jim Boot (JB); Karen Stewart (KS); Janette Calverley (JCa); Amy Hope (AH);

Present: Adam Smith from Local Trust ; Bob Thust Local Trust Trustee

Apologies: Brian Lawrence (BL); Cllr Steve Holt; (GB); Marie Wheeler (MWhe); Jon Chapman (JC) ; Wayne Barron (WB), Miriam Wilkinson (MW)

Item	Discussion	Actions/Decisions
1. Welcome and apologies	Sue welcomed all to the meeting including our visitors Adam Smith and Bob Thust. 6 apologies for absence were received.	
2. Minutes from the previous meeting and matters arising	<p>Item 3 Finance: Our expression of interest for funding for Creating Civic Change was unsuccessful. We received feedback from Adam Smith that our application was very competitive and one of 66 applications. Specifically we were already doing a great job in our area which included community consultation.</p> <p>Item 12 AOB: 3VA are running a Mental Health First Aid Course on 29th / 30th January 2019 at £80 per person. Karen Stewart expressed an interest in attending and has signed up. Micro grant for £80 accepted to pay for attendance.</p> <p>The Minutes were an accurate recording of the meeting.</p>	Action:
3. Finance	<p>AL issued the monthly finance report.</p> <p>In terms of the community facilities grant we have £41k committed up to the end of March 2019.</p> <p>SM and Board discussed the charge for the desk during October at 3VA – it was agreed that during the absence of a post holder there is no agreement to suspend payment.</p> <p>William is away 10 December until 15 January 2019</p>	Action:
4. Adam Smith and Bob Thust	Adam explained his role as a Local Trust Co-Ordinator. He enjoyed his visit today to The Devonshire Collective sites, The Hippodrome, Leaf Hall and Seaside Community Hub. Bob Thust joined us on the walk round, he is a recent Local Trust Trustee with an avid interest in community led and controlled projects and structure. He provided a few insights into his previous roles and gave us the benefit of some of his experiences	

<p>5. Grant & Micro Applications</p>	<p>1. Trios Micro Grant – The Board agreed that this would be a good taster event for a new resident led community group for parents and children. Agreed minus the £100 for gifts.</p> <p>2. The Lost Toys – Microgrant for the costumes. The shows’ creator has been negotiating special rates for coaches for children with special needs and has organised a reduced rate to make coming to see the show more accessible. The children at the schools have created their own unique toy or costume and the winning ones will be made for the characters. Access to the Towner is fully DDA compliant making it easier for all families. All the drawings created by the children will become part of the set. Local people have been volunteering and the Leaf Hall has helped with space for rehearsals. The theme is inclusion for all.</p> <p>3. EDEAL – Chinese New Year Event – This is a great idea for an event at the quietest part of the year with the dragons then to be used each year. In line with other applications, the ceiling amount is £3,000 and the Board was happy to offer this amount towards the event which runs up Terminus Road, along the front, down Seaside and turns at The Leaf Hall ending up at The Hippodrome for an on stage extravaganza.</p> <p>4. Youth Ocean Action It was felt that there was no information to show any collaboration with current initiatives in this area and no specific breakdown of how the money will be used and how it will benefit the area. Single use plastic is a big issue at present and whilst we see this as a very worthwhile project more information is required from the applicants.</p> <p>5. Animazing – from the Communities Facilities fund – the Board were concerned that the project needs more work before being up scaled to a permanent home and event. The Board are happy to look at a £3k Bid in the next grant round to run a smaller temporary project.</p>	<p>Action: email Trios with the offer of £200</p> <p>Action: Janette to get confirmation of the schools involved and concession rates</p> <p>Action: JCa expressed a conflict of interest being a member of Chamber</p>
<p>6. DWBL 5th Birthday Networking Event</p>	<p>JCa reported that the Chamber Networking event went very well with approximately 26 local businesses attending the event. Stephen Holt introduced the Chamber Members and what they do and the Mayor spoke eloquently about her year and the events to date. All the DWBL team were introduced and we spoke a little about the importance of what we do in the area.</p> <p>AL reported that DC made 2 positive contacts 1) Andy from Wyntercon and Anna from Bees Homes and the 5 Walls urban art project.</p> <p>SM reported that Community Stuff got 2 catering events from the event.</p>	

7. Wayfinder Woman Grant	<p>Amy explained the process and the outcome. JCa met with Michelle briefly from Wayfinder Woman. Bob Thust congratulated the Board on thinking outwardly and with community focus. Amy felt that there should be more local training for Bid Fund Writing.</p>	<p>Action. JCa to check on whether they have had any feedback to the grant application.</p>
8. Staffing Update	<p>KS reported on the interviews and that we had taken someone on. KS enjoyed the whole event and felt very empowered at the end and it was a great learning curve to see how people responded and the insights we learned from the candidates who came armed with feedback and information about the local area. All but one lived in Devonshire West Big Local area. The candidates were very strong and it came down to 2 people. Giuliana was offered the job after the interviews on the 24th and 25th October 2018. She needed to give 1 months' notice. JD asked why no one had been told over the email that Karen was on the panel and that we had found someone. JCa responded that until the references came back she felt that it was not right to say anything. They came back on 12.11.18 and then Giuliana was offered a start date of 03.12.18. It seemed appropriate to let everyone know at the meeting. The Board agreed that Giuliana should work at the Eastbourne Community Hub on the corner of Cavendish Place and Seaside Road. This would cost £190 a month. The amount being paid to be verified with 3VA. The desk at 3VA has been cancelled by Sue Morris. There was also a discussion about confidentiality and the sharing of information with the Board members</p>	<p>Action: Miriam could you confirm with Sheila the amount we are paying for GB's desk and storage space.</p>
9. Leaders Assembly September 2018	<p>JB SM and AH attended the Leaders Assembly. Those who attended realised that our Big Local was going very well in comparison to some others.</p>	<p>Action:</p>
10. Coastal Cluster October 2018	<p>SM attended this event in Scarborough as part of a joined up scheme specifically for coastal communities. The next one is in Chatham a town which virtually collapsed after the closure of the dockyard. SM explained that many of the coastal towns are dealing with the same kinds of issues.</p>	<p>Action:</p>
11. AGM	<p>SM noted the AGM will be on 16th January 2019. KS suggested we put out the information and get some new people to join the Board. KS suggested to maybe look at targeting specific skills that may be lacking on the Board' AH asked for suggestions as to the potential gaps we had, diversity and local parents were discussed along with how we promote the AGM.</p>	<p>Action: JCa to ask EODS if we can use their venue</p>

	JD reminded the Board that members can be co-opted.	
12. Southern Cluster Meeting	JB explained that this will take place in Dover on 26.01.18 – it is a Kent and Sussex Cluster Meeting. We will go on a tour and each group brings an idea and we investigate making projects happen! Potentially being picked up Sompting on the way to Dover. Members to let Jim know if they would like to attend this event.	
12. Any other business	<p><u>Adults Mental Health First Aid Training</u> This will be £80 and takes place in January 2019 at 3VA. KS has now booked a place on this training and the Board has sanctioned a microgrant.</p> <p><u>Eastbourne Food Network</u> KS noted the group met yesterday and asset mapping of locally grown food available in Eastbourne is continuing.</p> <p><u>Homeless Issues</u> KS Locally Matthew 25 Mission are reported increased incidents around the homeless including drug dealing. Local residents have been in the Seaside Community Hub to say that there has been an increase in anti-social behaviour. JCa explained that all the services are doing their best but it might need to be joined up to get the best effect. This is hard as there are no resources like police or social services</p> <p>Making Tomorrow A Better Day KS attended this very informative event on innovation and building on people power. The speakers were very motivational and looked at all sectors of the community</p>	

Date of next meeting:

Wednesday 19 December 2018, 19:00 – 21:00